



Digital Citizenship 2025-2026

Student Learning

For teachers and students at Douglas Harkness School, digital technology is an important part of their school experience. Technology is used as a tool to create, gather and share information. As staff of Douglas Harkness School, we use technology daily, in a variety of ways, connected to student learning. The outcomes for student learning are connected to Digital Citizenship principles which are embedded in the appropriate curricular areas and during regular access to technology in the classroom.

During the 2025-26 school year, students at Douglas Harkness School will have the opportunity to utilize tablets, computers, online applications, and other digital resources. The use of technology is an integral part of learning at all CBE schools, as required by Alberta Education's Information and Communication Technology (ICT) Program of Studies. Students are encouraged to use our network and digital learning tools to collaborate with others and contribute to the learning environment in meaningful, positive ways. By utilizing the school's digital resources and/or network, students agree to the guidelines for digital technology use outlined in this document.

Student Safety

Our goal is for students to use technology safely and responsibly in the school and beyond. As students engage in learning that includes technology with teacher support and supervision, students can practice digital citizenship. We believe students can be taught to understand and use technology skills which will allow them to be active yet responsible digital citizens. The following safety measures are employed at Douglas Harkness School and the acceptable use of electronic devices has been communicated to students:

- The school has an admirable use policy modeled on [Administrative Regulation 1062 - Responsible Use of Electronic Resources](#)
- Filtered network / Internet safeguards are in place
- Teachers will supervise students while accessing online resources

Our students are expected to:

1. Respect Yourself

- Keep your CBE account passwords and other personal information private.
- Tell your teacher if something on an electronic device makes you feel uncomfortable or is inappropriate.
- Care for a personally owned device.

2. Respect Others

- Use appropriate language and always communicate respectfully.
- Respect the property and the creative work of others.
- Respect the rights of other people and ask for permission to record or post anything about them.
- Protect and respect the personal information of others.



3. Respect this Place

- Maintain equipment so that it is ready to be used by others.
- Treat CBE and personally owned technology with care and respect
- In the school environment, use technology that supports learning and do so in consultation with your teacher.
- Report any problems with technology equipment as soon as you see them.

Personal Devices

As directed by the Alberta Government Ministerial Order, Calgary Board of Education students will not be permitted to use personal mobile devices including smart watches during instructional time. As such, Douglas Harkness School will be using 'away-for-the-day' guidelines, which aligns with provincial guidelines. Students will not be permitted to use personal mobile devices during the school day. Mobile devices must be turned off and kept in students' backpacks for the entirety of the school day.

Inappropriate Technology Usage

Violation of the Calgary Board of Education and school policies may result in one or more of the following consequences:

- Letter home
- Restriction or loss of computer privileges; and/or
- School-based disciplinary consequences

Depending on the severity of inappropriate use, consequences will be determined by staff and the administrative team. Parents/Guardians will be notified. This Admirable Use Policy complements a number of [Calgary Board of Education Administrative Regulations](#), including: AR1062 -- Acceptable Use of Electronic Information Resources, AR6047 – Vandalism and Damage to School Property, AR6005 – Student Code of Conduct, and AR6006 – Progressive Student Discipline.

School Learning Goals for 2025-26

As part of our school's commitment to fostering digital citizenship practices among our students, we have set a couple of goals for the upcoming school year. These goals align with our School Development Plan and our school values.

Our first goal is for students to develop the CBE Digital Competency of Safety through understanding and actioning the following statements:

- I know how to be safe online and create safe spaces for others in online communities
- I know how to protect my personal information online

Our second goal is for students to develop the CBE Digital Competency of Involvement by having students recognize the ways that they can use technology effectively to support their learning. We want them to be able to understand and action the following statement:

- I leverage digital tools to learn, express my creativity and collaborate with others



**Calgary Board
of Education**

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